



Castle View Primary and Nursery School

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Castle View Primary and Nursery School
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Dear Parents/Carers

Attendance – Traffic Light System

In order for children to reap the full benefits of what our school has to offer them, high levels of attendance and punctuality are essential and important for children to ensure continuity of learning, establish a good work ethic and promote a sense of responsibility and a serious commitment to school.

Even one day missed from school without very good reason is one too many.

Children who are absent for substantial parts of their education fall behind and struggle to catch up. Persistent absence is a serious problem. Much of the work children miss when they are off school is never made up, leaving them at a considerable disadvantage to their peers. There is clear evidence of a link between poor attendance at school and low levels of achievement.

We have a variety of initiatives we use to continue to improve our school attendance. For example, rewards for the class with the best attendance for the week.

Every child who has attended school each day during the week will be entered into a class raffle on a Friday where they will have the chance to win a prize.

The Traffic Light System initiative is another way to improve attendance and we will be using this periodically throughout the school year.

The Traffic Light System works as follows:

Green: 'Good Attendance' – In line with the school target. 96%+. This will be recognised with a congratulations letter and a certificate and will be monitored by the class teacher.

Amber: 'At Risk Group' – Between 92% and 96%. This will be monitored by the school office and class teacher. These pupils may be in danger of joining the Red Group if their attendance does not improve.

Red: 'Concern Group' – Below 92%. Pupils within this group will be closely monitored for four weeks. A letter will then be sent out to Parents/Carers to update them on their child's attendance progress. During this period, the only absences authorised are those accompanied by medical evidence or with prior agreement with the school. The Education Welfare Team will be involved and have the power to set attendance targets, which, if not met, will lead to a penalty notice.

If you have any questions, please do not hesitate to contact me.

Yours sincerely

Ms H Melarangi
Headteacher

